

# AGENDA

**Meeting:** Schools Forum  
**Place:** Via Microsoft Teams  
**Date:** Thursday 17 October 2024  
**Time:** 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225) 713114/713115.

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<b>Membership:</b>	<b>Representing:</b>
Aileen Bates	WGA - Special School Governor Representative
Lyssy Bolton	Early Years Representative
TBC	Observer - Children and Families Voluntary Sector Forum
Helen Carpenter	Chair of WASSH - Secondary Academy Representative
Stella Fowler	WGA - Primary School Governor Representative
Jo Grenfell	Observer - Post 16, Wiltshire College
John Hawkins	Teaching Association Representative
Toni Hayzen	PHF - Primary Academy Representative
Cllr Ross Henning	Observer - Local Youth Network
Brett Jony	WASSH - Secondary Academy Representative
Georgina Keily-Theobald	WASSH - Maintained Special School Representative
Emily Mullord	PHF - Primary Academy Representative
Nick Norgrove	WASSH - Maintained Secondary School Representative
Lisa Percy	WASSH - Secondary Academy Representative
Edward Powe	PHF - Maintained Primary Representative
Giles Pugh	Salisbury Diocesan Board of Education Representative
John Read	PHF - Maintained Primary Representative
Graham Shore	PHF - Primary Academy Representative
Adam Smith	PHF - Maintained Primary Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Ros Sutton	WGA - Primary School Governor Representative
Karen Venner	Early Years Representative
David Whewell	WGA - Secondary School Governor Representative
Nicola Whitcombe	WASSH - Special School Academy Representative

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **PART I**

Items to be considered whilst the meeting is open to the public

1 **Election of Chair for 2024-25**

To elect a Chair of Schools Forum for 2024-25.

2 **Election of Vice Chair for 2024-25**

To elect a Vice Chair of Schools Forum for 2024-25.

3 **Apologies, Substitutions and Changes of Membership**

To note any apologies, substitutions and changes to the membership of Schools Forum.

4 **Minutes of the Previous Meeting** (*Pages 7 - 16*)

To approve as a correct record and sign the minutes of the meeting held on 27 June 2024 (copy attached).

5 **Chair's Announcements**

To receive any announcements from the Chair.

6 **Declaration of Interests**

To note any declarations of interests.

7 **Public Participation**

Schools Forum welcomes contributions from members of the public who are able to ask questions or make a statement in relation to the responsibilities and functions of the Forum at each meeting. A maximum of 15 minutes will be allocated to this at the start of each meeting, and each question or statement should last no longer than 3 minutes. Please register with the Officer named on this agenda, and in accordance with the deadlines below.

### Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the Officer named on the agenda **no later than 5pm on Tuesday 15 October 2024**. Statements must not be defamatory, frivolous, offensive, vexatious, unlawful or otherwise improper. They must not name or identify individual service users, members of staff or members of partner agencies.

### Questions

Those wishing to ask questions are required to give notice of any such questions to the Officer named on the front of this agenda **no later than 5pm on**

**Thursday 10 October 2024** to allow a response to be formulated. Questions are limited to a maximum of 2 per person/organisation. A response will be given as either a direct oral answer or a written reply. Questions must not require the disclosure of confidential information. The Chair's ruling on rejection of a question is final.

8 **Updates from Working Groups** (*Pages 17 - 24*)

The Forum will be asked to note the minutes/updates from the following meetings:

- Joint meeting of the School Funding Working Group and SEN Working Group – 23 September 2024
- Early Years Reference Group – 27 September 2024

9 **Wiltshire Schools Forum Proportionality, Membership and Terms of Reference** (*Pages 25 - 36*)

The report of Lisa Pullin (Democratic Services Officer/Clerk to Schools Forum) seeks to inform that a review of proportionality, Schools Forum membership and its terms of reference have been carried out and that no changes are proposed.

10 **Schools Revenue Surplus and Deficit Balances 2023-24** (*Pages 37 - 50*)

The report of Grant Davis (Schools Strategic Financial Support Manager) presents the position of the revenue balances for Wiltshire maintained schools as at 31 March 2024 and identifies those in surplus and deficit.

11 **Dedicated Schools Budget - Budget Monitoring 2024-25** (*Pages 51 - 56*)

The report of Marie Taylor (Head of Finance – Children and Education) seeks to present budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2024-25 as at Quarter 1 2024/25 (June 2024).

12 **Core Schools Budget Grant** (*Pages 57 - 60*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to brief Schools Forum on the recently announced Core Schools Budget Grant (CSBG).

13 **Update on FACT Partnership Transformation Programme**

Simon Thomas (FACT Programme Lead) will present an update on the FACT Partnership Transformation Programme at the meeting.

14 **SEND Transformation Update** (*Pages 61 - 94*)

The report of Liz Williams (Finance Lead – High Needs Sustainability) seeks to update Schools Forum on the SEND Transformation Programme.

15 **Review of EHCP Top-Up Funding**

The report of Liz Williams (Finance Lead – High Needs Sustainability Programme) seeks to update Schools Forum on progress on the review of EHCP top-up funding and seek views on the proposed direction of travel prior to a formal consultation with schools commencing in early November. The report is *to follow*.

16 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows, all to start at 1.30pm:

12 December 2024  
23 January 2025  
13 March 2025  
12 June 2025  
9 October 2025  
11 December 2025.

17 **Urgent Items**

To consider any other items of business, which the Chair agrees to consider as a matter of urgency.

**PART II**

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed